



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Senior Citizens Advisory Board December 15, 2020

1. **Call to Order/Roll Call:** Chair Carmichael called the meeting of the Senior Citizens Advisory Board to order at 9:01 a.m. Board Members Present: Chair Carmichael, Vice-Chair Goff, Chu, Epperson, Hornung, Martinez, and Tracey. Staff Present: Brewer, Mottola, and Tessier.
2. **PLEDGE OF ALLEGIANCE:** Chair Carmichael led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** The Board accepted the minutes of the November 17, 2020.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:**
Board Member Chu thanked Mayor Medina for being the liaison to the Board this past year and thanked the City Manager for going the extra mile during this craziness to make sure we are staying on track.
7. **UNFINISHED BUSINESS:**
 - a. Receive and File Monthly Meal Totals – **Superintendent Brewer** presented the November numbers. They are going up steadily. Human Resources is working on getting part time help in the kitchen through the pandemic. This person will be paid for out of the county grant funding.
 - b. Parking Lot Repaving and Restriping and Trash Enclosure Project Update – **Superintendent Brewer** stated that it has been approved to use the bequest money in the next cycle in order to do this work. She is working with Public Works on the design of the parking lot as well as the trash enclosure. Hopefully she will receive the designs in time to present at the January meeting. **Board Member Chu** asked if there will be a handicap parking space in the upper parking lot and if the direction of flow in the parking lot would be changed. Discussion about directional flow.
8. **NEW BUSINESS:** None.
9. **ITEMS FROM BOARD MEMBERS:**
 - a. Belle Air PTA Shoe Drive Reminder – **Board Member Epperson** reminded everyone that the shoe drive is at Belle Air School Thursdays and Saturdays from 1pm – 3pm through the 31st. Please let her know if you are dropping shoes off at the Senior Center so she can pick them up and deliver them.

10. ITEMS FROM STAFF:

- a. Winter Activity Update – **Superintendent Brewer** spoke about the special events flyer that was included in the newsletter. The holiday drive-thru is next Tuesday evening. The holiday light map includes about 40 houses that are decorated. A few other special events that can be done in a car are being worked on as long as the County doesn't change its pandemic status.

11. ADJOURNMENT: Meeting was adjourned at 9:23 a.m.